



Xerox[®] DocuShare[®] Private Cloud Service

DocuShare Private Cloud Service is your partner
wherever business takes you.



Deploy world-class ECM and process automation tools in days, not months.

Xerox® DocuShare Private Cloud Service makes it easy for organizations of all types to quickly gain the benefits of content management, image capture and easy-to-implement workflow—all in a cloud environment.

Using the technical infrastructure and power of our enterprise content management (ECM) offerings, DocuShare Private Cloud is a secure, flexible extranet that not only empowers your mobile workers, but also delivers easy collaboration with customers, partner and the public. It also provides guarantee of permissions management, encryption, auditability and much more. This effectively removes the burden of performance monitoring, backups, security checks and disaster recovery tests, allowing your employees to focus on their strategic priorities.



DocuShare Private Cloud enables your organization to:

- Capture, manage and distribute content from a mobile device or PC, no matter where work takes your employees, using safe data encryption and transmission protocols.
- Work with Xerox to add solutions for invoice processing, contract management, employee on-boarding and much more—in a cloud environment for optimal access and efficiency.
- Search and quickly find documents across DocuShare sites for improved customer service.
- Simplify how work gets done with automated workflows to improve productivity, streamline everyday business processes and reduce the time and cost of managing business documents and information.
- Adopt customizable cloud services that meet your business needs as requirements change, and that scale up easily as your organization grows.
- Reduce capital expenses, allowing your business to manage and budget more predictably.
- Protect itself from data loss by storing information in Xerox managed data centers architected for high availability and delivery guarantees.

Why Private Cloud Content Management with DocuShare?

Caters to your mobile workforce

Free your employees from the confines of the four walls of the office. DocuShare Private Cloud gives them easy, secure access to the content they need while allowing your business to maintain tight control over who has access to business documents in support of a BYOD security strategy.

Increases productivity

Designed with ease of use in mind, DocuShare Private Cloud gives organizations of all types an intuitive UI with different views of content—by folders, team sites, MyDocuShare or QuickSearch pages, etc.—and user-defined workflows that streamline business processes and free up employees' time to get more work done.

Scales to manage content for the enterprise

Whether for a small business or enterprise-level organization, DocuShare Private Cloud enables businesses to manage hundreds or even thousands of users and millions of files, making them accessible from inside or outside the firewall.

Easily captures documents to the cloud

Simplify document management with easy capture from multifunction printers, scanners and mobile devices and automatically route documents to the cloud for immediate sharing or review.

Automates your critical processes and reflects your company brand

Work with our professional services team to add business solutions that automate time-intensive processes, optionally connecting content to cloud applications or in-house systems such as CRM and ERP. Plus, your organization can easily customize its cloud interface with a logo or graphics.

It's better in the cloud.

Benefit from industry best practices in security, processes, procedures, technology and compliance that ensure the complete privacy and safety of your data.



Features

Document and Content Management

DocuShare Private Cloud combines the features and functionality of DocuShare's ECM platform with flexible, easy access to your critical business content from anywhere.

Team Collaboration

Share large files by uploading them to the secure content management platform or emailing them directly from DocuShare. Use workflows to route and collaborate on documents, regardless of their physical location.

Mobile Productivity

Our free mobile apps for iOS and Android simplify work, giving employees and sales teams round-the-clock access to up-to-date, accurate information whenever and wherever they need it.

Workflow Automation

Paper-based business processes are full of inefficiencies. Intelligent routing processes and customizable, automated workflows seamlessly route jobs through business processes and increase productivity.

Connection to Enterprise Systems

Xerox® Professional Services deliver business- and industry-specific solutions with DocuShare Private Cloud Service—connecting your content to cloud applications or in-house systems such as CRM and ERP.

Secure Sharing of Files

Empower employees to share large files and frequently updated documents in the cloud, enabling easy collaboration and retrieval of previous versions when necessary.

Security and Compliance

DocuShare's security protocols deliver features such as reporting, audit-trail tracking, as well as encryption at transfer with high-grade SSL and at rest with 256-bit AES. Xerox data centers are compliant with ISO 27001, HIPAA, PCI-DSS and SOX guidelines.

Example applications of Xerox® DocuShare Private Cloud:



Enable mobility of your business's content, securely

Your employees use mobile apps for news, stocks, social media—but they also need access to critical business documents while traveling, working remotely, or anytime outside the office. Use free DocuShare mobile apps to access your documents wherever you are.



Collaborate with partners, suppliers and contractors

Rather than using FTP or external file services that pose a security risk, share files safely with people outside the company in a collaborative and fully auditable environment.



Promote sales with a centralized bank of information

Provide sales reps with 24x7, mobile-friendly access to marketing collateral, presentations, videos, sales proposals and customer agreements—everything they need to support customer meetings and new revenue opportunities.



Create a portal for citizens, students, and other public audiences

Publish public documents, newsletters, official records, board notes and much more, while linking to other websites and easily updating or replacing content in seconds.

Our Guarantee

Xerox follows the industry's best practices in security processes, procedures, technology and physical measures—from encrypted user authentication to internet firewalls to regularly scheduled backups, offsite storage and site replication—to ensure the safety and availability of our customer's data. In addition, regular vulnerability scanning and highly available secure servers provide maximum security, privacy and redundancy so users can collaborate, share and manage information with confidence.

By utilizing Xerox® DocuShare Private Cloud, customers gain security from Xerox, a trusted technology company and the world's leading provider of document management and business process

outsourcing services. Xerox security features include:

- **Data Center Security:** Systems located in multiple, private Xerox data centers providing redundancy.
- **Network Security:** Network continuously monitored and protected by redundant firewalls.
- **Sophisticated Data Encryption:** Xerox uses 256-bit domestic and 128-bit international SSL encryption to protect customers' data as it leaves the data center.
- **Privacy:** All data centers are compliant with ISO 27001, HIPAA, PCI-DSS and SOX guidelines.
- **Infrastructure Support:** Expert team provides on-demand services for cloud, server, network management, monitoring, backups and system maintenance.

A retail leader manages accounts payable and contract workflow automation processes for 31,000 retail centers, in a private on-premise Cloud solution.

Learn more today.

Contact your Xerox® Workflow Automation representative or call 1-800-735-7749 today. Visit www.xerox.com/ecm for additional information on Xerox® content management, workflow and imaging services.